

TERMS & CONDITIONS FOR TOWN CONSULTATN

1. Monthly salary of Consultant is negotiable.
2. Consultant shall be responsible to the Director General GDA in chain of command.
3. GDA will provide necessary staff to the Consultant as per the requirement of project.
4. Both parties will have the liberty to terminate the contract by giving one month prior advance notice to this effect.
5. Duty Station of the Consultant shall be Abbottabad / Project site, however, Consultant will have the flexibility to stay out of the District Abbottabad / Site area with following conditions:
 - a. Consultant will attend all meetings related to project, and shall carry out all necessary activities/tasks at GDA office/Site as and when required.
 - b. He is to make himself available at GDA office/Site as and when required by the Director General or GDA Board members
 - c. He shall stay at Abbottabad or in the vicinity of Site as and when required in the best interest of the Project for which GDA shall facilitate for boarding arrangements.
 - d. Consultant will give his best abilities to the assigned role, and shall handle the given position as 'Full Time job'.
6. *The contract between GDA and Consultant shall be initially for one year, which may be extended with the mutual consent of both parties and approval of the GDA's BOA.*
7. GDA shall provide and facilitate the Consultant with all possible support, equipment/logistics, manpower and services as required by the project
8. Scope of the duties of the Consultant shall include:
 - a. Assist in planning and decision making process for the proposed township based on his experience and expertise.
 - b. Draft and formulate Concept papers, feasibility studies, financial modeling, presentations, marketing strategies and any other requirement as specified by the Board members/Director General.
 - c. Will act as Focal Person for the proposed project, and carry out all necessary Liaison and coordination with all relevant agencies and stake holders etc
 - d. Coordinate and spearhead the land acquisition process and resolve issues and hurdles in the process. Shall be responsible for demarcation and possession of land in accordance with acquisition process under the law.
 - e. Coordinate and liaise with Town Planner for the Town Planning of the project and scrutinize the town plan for its viability.
 - f. Monitor and Coordinate the Infrastructure development of the project and ensure the quality of development in accordance with the proposed development plan

- g.** Responsible for Administration/management of the project including administration of security arrangements at site.
- h.** Responsible to recommend all possible measures for the successful completion of the project within the stipulated time / period.
- i.** Any other task/activity related to the project, not covered above as per Directions of GDA Board/Director General GDA

**Director General
Galiyat Development
Authority**