

BOQ:

ESTIMATED TOTAL COST: 2.02 Million
(Stationery: 1.8M)
(Computer Accessories: 0.220 M)
Inclusive of all Taxes

S. No	Name of items	Quantity	Unit Rate	Total
1	Paper Rim Legal AA 80gm (Rim)	230		
2	Paper Rim (A4) AA 80gm (Rim)	165		
3	colour paper for prints mix color A-4 (pack) best quality	10		
4	colour paper for prints mix color legal (pack) best quality	10		
5	Photo paper for Certificates (A-4) (Pack) best quality	5		
6	ball Pen blue(Packet) best quality	100		
7	ball pen black(Packet) best quality	30		
8	Ball point (Yellow piano) Blue (packet)	2		
9	Ball point (Yellow piano) Black (packet)	2		
10	Pen Black jetflow Jel (packet)	8		
11	Pen Blue Jetflow jel (packet)	2		
12	Led Pencil HB (Packet)	10		
13	Sharpener (box)	2		
14	Eraser (box)	2		
15	Stapler Large (Piece) high quality	6		
16	Stapler normal size(Piece) high quality	33		
17	Scale (steel) piece	10		
18	Set Scale (full size) Set	1		
19	Tracing Paper (Rolls) 60*65 (20 gz)	2		
20	K.C Files with top hole (Piece) with GDA logo to be printed on it (Glaze File Cover) (piece)	1500		
21	Dak Folder (Green Color with clip Button) to place dak : GDA logo to be printed (piece)	1		
22	Meeting Stand (double sided Acrylic display Stand A-4 Paper holder) (piece)	2		
23	P.C File (Hard files with 2 holes in the middle for Tag (Pakka Cover) (Set)	1070		
24	Scotch Tape 1.5" (Piece)	4		
25	Scotch Tape (Piece)	30		
26	File Board with Flipper (Piece)	300		
27	File Cover hand Board (Clip Board) (piece)	3		
28	Gum Stick medium (pack)	27		
29	Gum Stick large (pack)	14		
30	Glue Gun medium (piece)	1		
31	File Tags.(Small) Bundle	77		
32	Binding Tape 3" (piece)	78		
33	Stapler pins 24/6 (Pack)	128		
34	stapler pin 23/6 (Pack)	20		
35	Stapler pin 23/8 (Pack)	16		
36	Stapler Pin 23/10 (pack)	2		
37	Stapler Pin 23/13 (pack)	2		
38	Stapler pins large heavy duty packet 23/24 (pack)	1		
39	Measurement Tape (100 Ft) piece	10		
40	Measurement Tape (300 Ft) piece	3		
41	Measurement Tape Cloth (100 ft) piece	4		

42	Measurement Tape Cloth (300 ft) piece	2		
43	Plastic Transparent sheet for bind (A4) packs	13		
44	Plastic Transparent sheet for binding (Legal) pack	12		
45	Binding Tape 2" (piece)	21		
46	Binding tape (3" inch) Piece	6		
47	Binding tape (1.5 inch) Piece	2		
48	Dak Moving Register (piece) No. 06	30		
49	Dispatch Register (piece) No. 06	16		
50	Register Simple Hard cover No. 200 (piece)	2		
51	Drafting pad small (piece)	30		
52	Notesheet pads (piece)	91		
53	Envelop Small (Pack) 9*4	51		
54	Envelop Medium (Pack) 11*5	31		
55	Envelop Large (pack)	17		
56	Envelop (A4) pack	10		
57	Envelop (legal) pack	10		
58	Envelop Small White (Nos) 9*4	100		
59	Envelop Medium White (Nos) 11*5	100		
60	Envelop Large White (Nos)	100		
61	Highlighter different colors (Piece)	50		
62	Whitener (piece)	30		
63	Scissor small (Piece)	2		
64	Scissor medium (Piece)	5		
65	Scissor large (piece)	2		
66	Carbon Paper Blue (pack)	1		
67	Flags (Green, orange, yellow) Packet	51		
68	Borer (Piece)	5		
69	Stamp Pads (Blue) Piece	5		
70	Stamp Pads (Black) Piece	5		
71	Stamp Pad Ink (Black) Piece	2		
72	Stamp Pad Ink (Blue) Piece	3		
73	Stamp Pad (Red) piece	1		
74	Ink Blue premium quality(Piece) 60ml	1		
75	Ink Black premium quality(Piece) 60ml	1		
Computer Accessories				
76	Wifi Device (wireless adapter usb) for desktop computer (Piece)	6		
77	MOUSE good quality (wired) (piece)	7		
78	Mouse Pad (piece)	9		
79	Keyboard (good quality) (Wired)(piece)	2		
80	Power Cable P.C (piece)	6		
81	Printer Cable (piece)	3		
82	Extention Board (Electric) (piece)	2		
83	External Hard Drive 1 TB (transcend or equivalent)	6		
84	LCD Monitor for computer 32" (china or equivalent)	1		
85	Printer Toner Laser Jet-05A (china or equivalent)	2		
86	Printer Toner/Ink Epson L3150 (China or Equivalent)	1		
87	Toner Fax Machine (26A HP) (china or equivalent)	1		
88	Printer Toner 83-A HP (china or equivalent)	4		